



Centre for Peace and  
Development Initiatives

Date

Mazhar Hussain Minhas

Chief Information Commissioner

C/O Secretary Information Department

Civil Secretariat

Lahore

**Subject: Complaint against Public Body for not providing Requested Information**

Dear Sir,

I trust this letter finds you well. I requested -----department of Punjab to provide following information:

- 1.
- 2.
- 3.

The public body has failed to provide requested information within stipulated time period as mentioned in Punjab Right to Information Act 2013. Please find enclosed my correspondence with the Public body. You are requested to help me in getting the information. Thank you.

Sincerely

Name:

Address:

Contact: