



Centre for Peace and
Development Initiatives



The Coalition on Right to Information (CRTI) was
established on December 17, 2012 in Islamabad by
a group of civil society organizations.

State of Online Proactive Disclosure of Information in Federal Ministries and Institutions

November 2018

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Centre for Peace and Development Initiatives (CPDI) would welcome reproduction and dissemination of the contents of the report with due acknowledgments.

Centre for Peace and Development Initiatives

Tel: +92 (51) 831 2794-5

Fax: +92 (51) 844 3633

Email: info@cpdi-pakistan.org

URL: www.cpdi-pakistan.org

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Contents

Executive Summary:	ii
Introduction:	iii
Acknowledgments:	iv
Methodology:	v
Score sheet criteria	v
Sample Website 1: Ministry of Climate Change	1
Sample Website 2: Ministry of Commerce and Textile	2
Sample Website 3: Ministry of Communications	3
Sample Website 4: Ministry of Federal Education and Professional Training	4
Sample Website 5: Ministry of Finance, Revenue and Economic Affairs	5
Sample Website 6: Ministry of Foreign Affairs	6
Sample Website 7: Ministry of Housing and Works	7
Sample Website 8: Ministry of Human Rights	8
Sample Website 9: Ministry of Industries and Production	9
Sample Website 10: Ministry of Information, Broadcasting, NH & LH	10
Sample Website 11: Ministry of Interior	11
Sample Website 12: Inter Provincial Coordination Division	12
Sample Website 13: Ministry of Railways	13
Sample Website 14: Ministry of Planning and Development	14
Sample Website 15: Ministry of Parliamentary Affairs	15
Sample Website 16: Ministry of Religious Affairs and Inter Faith Harmony	16
Sample Website 17: Ministry of Maritime Affairs	17
Sample Website 18: Ministry of Law and Justice	18
Sample Website 19: Ministry of National Food Security and Research	19
Sample Website 20: Ministry of Narcotics Control	20
Sample Website 21: Cabinet Secretariat	21
Sample Website 22: Ministry of States and Frontier Regions	22
Sample Website 23: Ministry of Oversees Pakistani's and Human Resource Development	23
Sample Website 24: Ministry of Statistics	24
Sample Website 25: National Assembly of Pakistan	25
Sample Website 26: Prime Minister's Office	26
Sample Website 27: Supreme Court of Pakistan	27
Sample Website 28: Election Commission of Pakistan	28
Sample Website 29: National Accountability Bureau	29
Sample Website 30: Federal Public Service Commission	30

Executive Summary:

This report evaluates the online presence of federal ministries and institutions against the proactive disclosure clause (section 5) mentioned in 'Right of Access to Information (RAI) Act, 2017. This is fourth in series of reports compiled by CPDI on the status of online proactive disclosure of information in Pakistan. Research reports for the KP, Punjab and Sindh were released in September and October 2018. On the other hand, Balochistan Freedom of Information Act 2005 lacks the provision regarding proactive disclosure of information held by government departments. Long before conducting this study, CPDI had observed that the proactive disclosure clause of RAI Act 2017 is narrow and confined as compare to the proactive disclosure clauses mentioned in the provincial RTI laws with wider scope. Not only this, words used for communication in Section 5 of RAI Act, 2017 are not precise in comparison to the RTI laws of Punjab, KP and Sindh.

On the scale of proactive disclosure, CPDI has ranked twenty four (24) websites being run by federal ministries and six (6) websites of other institutions established at federal level. The overall results declare that federal ministries and institutions have poor web presence with insignificant proactive disclosure of information related to public matters. Compliance of majority of federal ministries and institutions with the section 5 of RAI Act is also found to be very low. It was observed that some federal ministries have independent websites but the proactively disclosed information is not in accordance with section 5 of RAI Act, 2017. Contrarily, ministry of energy, ministry of postal services, ministry of Kashmir affairs and Gilgit Baltistan and ministry of privatization do not have websites.

Out of thirty sampled websites, only few like ministry of interior, Information and maritime affairs have designated information officers and particulars are also uploaded on websites. On the other hand, the websites of Supreme Court, National Accountability Bureau and Cabinet Division have dedicated sections with the name of 'public information' or 'right of access to information' but the information it contains is not in compliance with the section 5 of RAI Act 2017. As a surprising case, ministry of national food security has designated a focal person under very much repealed Freedom of Information Ordinance 2002. This clearly indicates the lack of understanding and awareness about the federal RTI law enacted back in October 2017.

CPDI has observed that the law is neither brought in public domain nor is it well known among federal ministries and institutions. The government bodies are not cognizant of their legal responsibilities related to proactive disclosure of information. The common set of information which was not proactively disclosed by most of the ministries are related to budget and expenditures, perks and privileges of officers, decision making processes and investigation or inquiry reports. In entirety, the federal ministries and institutions have performed poorly in compliance with the proactive disclosure clause of RAI Act, 2017.

Introduction:

In today's digital world, use of internet by the government bodies and public have become inevitable. Where most of the public related information is supposed to be kept online, innovations like televisions and computers have brought a novel twist in transparency and accountability of any state. People's online presence is growing and it has raised the demand for access to government documents through better use of the web. With the booming digital growth in South Asia, Pakistan is also on its way towards good governance and transparency through digital exposure. This juncture has brought right to information laws at a vertex. Right to information laws bound the government bodies to proactively disclose information regarding the people's interests. With the higher presence of people online, government departments have taken their web presence seriously and tend to be accessible or disclose information through websites.

Like all good RTI laws in the world, National right to information law of Pakistan i.e Right of Access to Information Act, 2017 also has a proactive disclosure clause. By proactive disclosure, we mean that certain information should be released to public by the government without citizens sending formal request to information. At CPDI, we believe that right to information regime is basically based upon the proactive disclosure of information by government. As right to information culture slowly taking roots in Pakistan, one major observation comes from public officials is that information requests take too much of their time and they have little time left to focus on other business. The proactive disclosure is the answer to this objection. The more a department is proactive, the lesser information requests will it receive and subsequently has to spent lesser time respond to information requests.

This study aims to capture the status of proactive disclosure in federal ministries and institutions of Pakistan, through a set of questions as given in section 5 of right of access to information act, 2017. It also has a potential to help different federal ministries to enhance their websites by making online presence more meaningful and complying with the section 5 of RAI Act.

All websites mentioned in this study were last accessed on November 19, 2018

Acknowledgments:

This study has been conducted by Centre for Peace and Development Initiatives (CPDI) on the behalf of Coalition on Right to Information (CRTI). Established in December, 2012, CRTI is a group of civil society organizations with a primary goal to promote open information and communications policies at federal, provincial and district level in Pakistan.

CPDI is an independent, non-partisan and a not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered under section 42 of the Companies Ordinance, 1984 (XLVII of 1984). CPDI is a first initiative of its kind in Pakistan. It seeks to inform and influence public policies and civil society organisations through research-based advocacy and capacity building in order to promote citizenship, build peace and achieve inclusive and sustainable development.

CPDI's Project Coordinator Ms. Moonus Kayinat Zahra evaluated the websites and compiled the report. Mr. Amer Ejaz, Executive Director, CPDI gave a final review. Mr. Naveed Ashraf, graphic designer, CPDI is credited with the designing of report.

Methodology:

The report on proactive disclosure gives an overview of status of online proactive disclosure of information in federal ministries and some institutions. The state of proactive disclosure is measured as per the yardstick of proactive disclosure mentioned in Section 5 of Right of Access to Information Act, 2017

Each question/ criteria is scored on varying range of points to further help the report better reflect the degree of sharing and openness over the time. Each question is scored from a numerical range of 0 to 10, where 0 equates “doesn’t meet the provision”, and 10 equates “completely follows the provision”. The numerical scale is further divided in subsets of three:

- *The first range 0 -3 represents “no or very low following of the provision;*
- *The second range 4- 7 shows “medium level of representation”;*
- *The last 8 – 10 range shows a very good or maximum level of meeting the criteria*

Score sheet criteria

Following is the checklist used to score the websites of different federal ministries and institutions

(a) Through (l) used in the score sheet are based on the section 5 of the Right of Access to Information Act, 2017

- a) Description of the public body’s organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;
- b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;
- c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees
- d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;
- e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;
- f) A description of its decision making processes as defined in the Federal government’s secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;
- g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;
- h) The methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;
- i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized

- j) Such other matters which the principal officer of the public body deems fit to be published in the public interest
- k) Such other information as may be prescribed ; and
- l) Camera footages at public places, wherever available, which have a bearing on a crime:

Sample

The sample consists of total thirty (30) websites. It includes websites being run by the federal ministries and some special websites of independent or autonomous institutions falling under the jurisdiction of federal government. The results of this study are shown in 'proactive disclosure score sheets' separately for each ministry/institution.

There are 12 criteria i.e. 12 sub sections of the particular clause. Section 5 (j, k, l) were not taken into consideration as a criteria due to the non-exclusive nature. With this, the total point for all 9 criteria becomes 90.

Scope of the Study

This study only gauge the websites of federal ministries/some institutions against the proactive disclosure section of the Right of Access to Information Act, 2017. This study does not take the stock of information released by the ministry or institution through other means like printed annual reports, publishing in newspaper, advertisement in media and notice boards etc. There is every possibility that this study assign minimum points for disclosure of certain information on website but that information might have already been released to public through other means.

Sample Website 1: Ministry of Climate Change

Link: www.mocc.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	3	Only contact numbers and email ids of ministry officials are mentioned. Rest of the information is not available on website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	5	Relevant information is available on website in 'section of 'policies'
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	18/90 (20%)	

Sample Website 2: Ministry of Commerce and Textile

Link: www.commerce.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Limited information is provided regarding functions and duties. Only contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Limited information is available.
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	5	Scattered and limited information is available on the website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	1	Decision making process is shared but not according to the secretariat instructions, 2004
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	2	Just an online form to submit queries is given on the website. Nothing is particularly mentioned in the context of RAI Act 2017
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	19/90 (21.1%)	

Sample Website 3: Ministry of Communications

Link: www.communication.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	3	Very less information is provided. Only one contact number is given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	3/90 (3.3%)	

Sample Website 4: Ministry of Federal Education and Professional Training

Link: www.moent.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Only functions, duties and contact numbers are given on the website. Rest of the required information is not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	10	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Some random information is available on the website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	28/90 (31%)	

Sample Website 5: Ministry of Finance, Revenue and Economic Affairs

Link: www.finance.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Powers, perks, and remunerations of employees are not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Scattered information is available on the website
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	6	Limited information is available on the website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	7	Limited details about the process are disclosed on the website
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	10	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	55/90 (61.1%)	

Sample Website 6: Ministry of Foreign Affairs

Link: www.mofa.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Limited information is given online
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	5	Policies are given without the background or relevant facts
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	10	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	30/90 (33.3%)	

Sample Website 7: Ministry of Housing and Works

Link: www.mohw.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	Only small description about functions and contact numbers are given.
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	7	Some policies are given on the website
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	2	Limited detail is given on the website which is outdated
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	13/90 (14.4 %)	

Sample Website 8: Ministry of Human Rights

Link: www.mohr.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Function, duties and contact numbers of ministry and officials are given on website. Rest of the required information is not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	4	External policies for public are given but background and relevant facts are not shared
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	29/90 (32.2%)	

Sample Website 9: Ministry of Industries and Production

Link: www.moip.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	Contact numbers of employees and limited detail about the function etc. is given on the website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	5	Limited details are given only
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	5	Limited information is available on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	3	An online form is given for public to file complaint. No particular procedure for getting information is mentioned on website
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	27/90 (30%)	

Sample Website 10: Ministry of Information, Broadcasting, NH & LH

Link: www.moib.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Perks and privileges are not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	.
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	4	Policies and initiatives are given only
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	7	Limited detail is available on the website
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	4	Method is not given but a principal information officer is designated in the secretariat and contact details are also shared
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	41/90 (45.5%)	

Sample Website 11: Ministry of Interior

Link: www.interior.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Powers of public body and perks/privileges of employees are not mentioned.
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	6	Only notifications are given on website
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Policies are given only
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	4	Random information is given regarding arms license, companies registration etc.
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	5	Limited information is available
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	5	Process is not given. Principal information officer under RAI Act, 2017 is designated in the secretariat and contact details are shared on website
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	4	Performance reports are given
Total Applicable Points = 90	46/90 (51%)	

Sample Website 12: Inter Provincial Coordination Division

Link: www.ipc.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Perks and privileges are not given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Limited information about tenders is given only
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	5	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	5	Limited information regarding budget details of 2015 and 2016 are given in 'year book' only
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	49/90 (54.4%)	

Sample Website 13: Ministry of Railways

Link: www.railways.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Powers, functions and services of public body are not shared. Perks and privileges of employees are also not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Limited information regarding tender notices is given on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	9/90 (10%)	

Sample Website 14: Ministry of Planning and Development

Link: www.pc.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	Required information is not disclosed to meet the criteria set under sec 5 (a) of RAI Act, 2017
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Policies are given but background, facts and guidelines etc are not given
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Limited details regarding tenders is given only
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	6	Random information about the release of funds in several projects is given only.
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	29/90 (32.2%)	

Sample Website 15: Ministry of Parliamentary Affairs

Link: www.mopa.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	7	Contact numbers of officials and allowances are shared as per perks and privileges act 1975 etc. Few lines about the functions of public body are mentioned
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	5	Limited details are mentioned on website
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	22/90 (24.4%)	

Sample Website 16: Ministry of Religious Affairs and Inter Faith Harmony

Link: www.mora.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Details about functions and contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	10	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	3	Many useful publication are available e.g copy of religious books and hajj brochures etc. but reports are not shared on website
Total Applicable Points = 90	28/90 (31.1%)	

Sample Website 17: Ministry of Maritime Affairs

Link: www.mops.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	Some details about the functions of ministry and contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Limited information regarding tender is given
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	5	Methods etc. are not given but information officer is designated under the RAI Act, 2017 and contact details are also shared.
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	1	Many links are given but with not attachments or documents
Total Applicable Points =	13/90 (14.4%)	

Sample Website 18: Ministry of Law and Justice

Link: www.molaw.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Contact numbers of officers and some details regarding functions of ministry are given on the website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	10	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	8	Opportunities for public to give input are missing
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	34/90 (37.7%)	

Sample Website 19: Ministry of National Food Security and Research

Link: www.mnfsr.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	4	Very limited details are shared
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	4	Scattered information is available on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	10	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	5	Some information regarding budget of public sector development projects is given on the website
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points =	47/90 (52%)	

Sample Website 20: Ministry of Narcotics Control

Link: www.narcon.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	4	Functions of public body and contact numbers of employees are given on website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	4	Limited information regarding tenders etc. are given on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	3	Budget allocation in administration wing is disclosed only.
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	2	A one liner is given on the website
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	23/90 (25.5%)	

Sample Website 21: Cabinet Secretariat

Link: www.cabinet.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	10	
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	10	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	6	Processes are given but public input is not invited
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	4	Budget grant for hiring's in FY2018-19 is disclosed only
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	50/90 (55.5%)	

Sample Website 22: Ministry of States and Frontier Regions

Link: www.safron.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Functions of public body and contact numbers of officers are given on the website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Policies are given but relevant facts and background is not descriptive
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Scattered information under policies is shared on the website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	4	
Total Applicable Points = 90	28/90 (31.1%)	

Sample Website 23: Ministry of Overseas Pakistani's and Human Resource Development
Link: www.ophrd.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Functions of ministry and contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	4	Limited details are given on website
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Limited details are given on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	5	Some useful analysis based publications are available on website
Total Applicable Points = 90	27/90 (30%)	

Sample Website 24: Ministry of Statistics

Link: www.statistics.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Functions of ministry and contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	6	Only notifications and circulars are given
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	22/90 (24%)	

Sample Website 25: National Assembly of Pakistan

Link: www.na.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	10	
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	0	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	30/90 (33.3%)	

Sample Website 26: Prime Minister's Office

Link: www.pmo.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	3	Very limited set of information is provided
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	0	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	0	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	4	Very limited information in section of 'press releases' is shared
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	0	
Total Applicable Points = 90	7/90 (7.7%)	

Sample Website 27: Supreme Court of Pakistan

Link: www.supremecourt.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Functions of public body along with the contact numbers are given on the website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	5	Limited information is available on the website
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	5	Limited information is available on the website
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	10	
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	0	
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	7	Details are provided but could be more elaborative
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	42/90 (46.6%)	

Sample Website 28: Election Commission of Pakistan

Link: www.ecp.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Functions of public body and contact numbers are given on website
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	4	Scattered information is available on website
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	7	Relevant information is available on website but could be more elaborative
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	5	Relevant information regarding political parties etc is available on website
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	0	
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	5	Several elections reports are available
Total Applicable Points = 90	36/90 (40%)	

Sample Website 29: National Accountability Bureau

Link: www.nab.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	6	Function and services are available in detail. Contact numbers are also given. Rest of the information as mentioned in criteria is not disclosed
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	10	
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Information is available but not up to date
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	5	Random information is available in 'FAQs'
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	4	Relevant information is not provided in detail
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	51/90 (56.6%)	

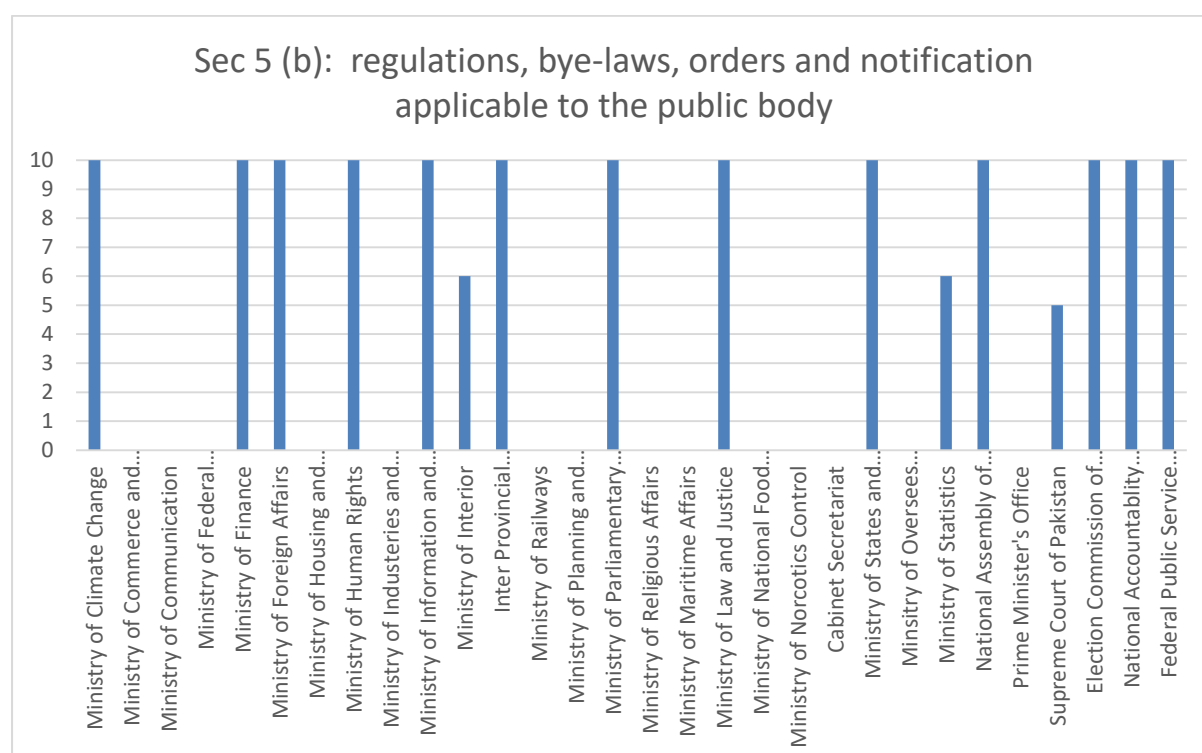
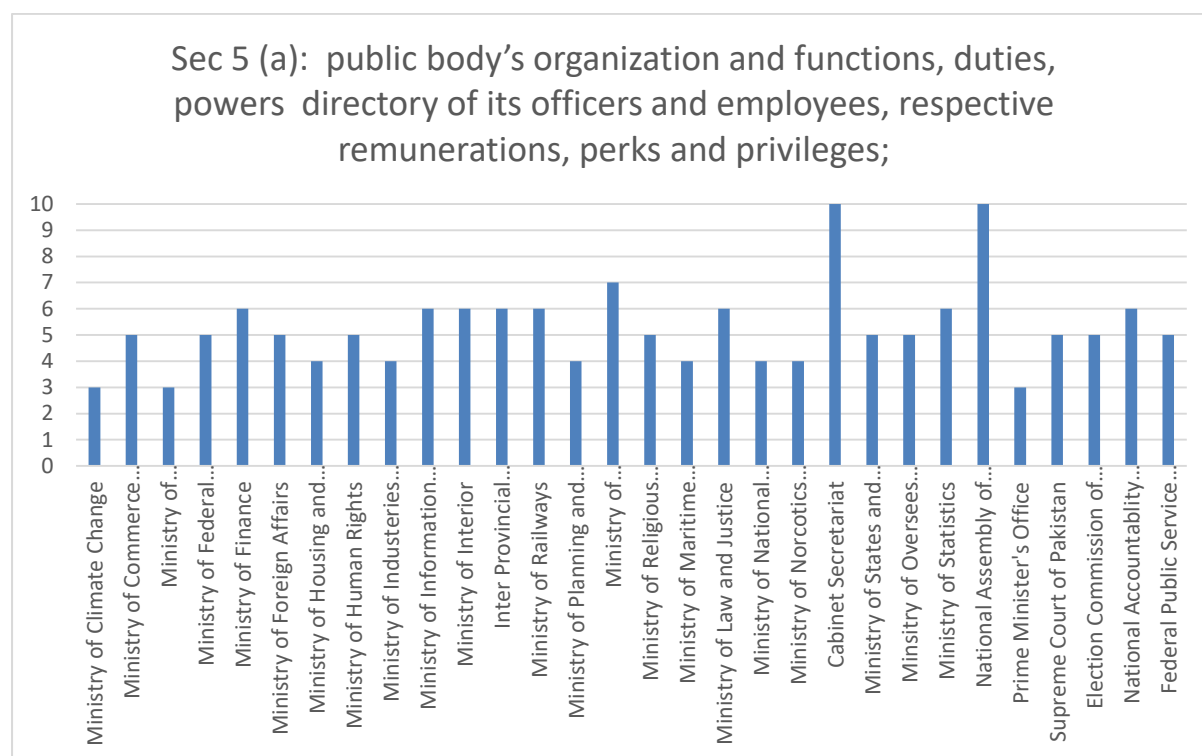
Sample Website 30: Federal Public Service Commission

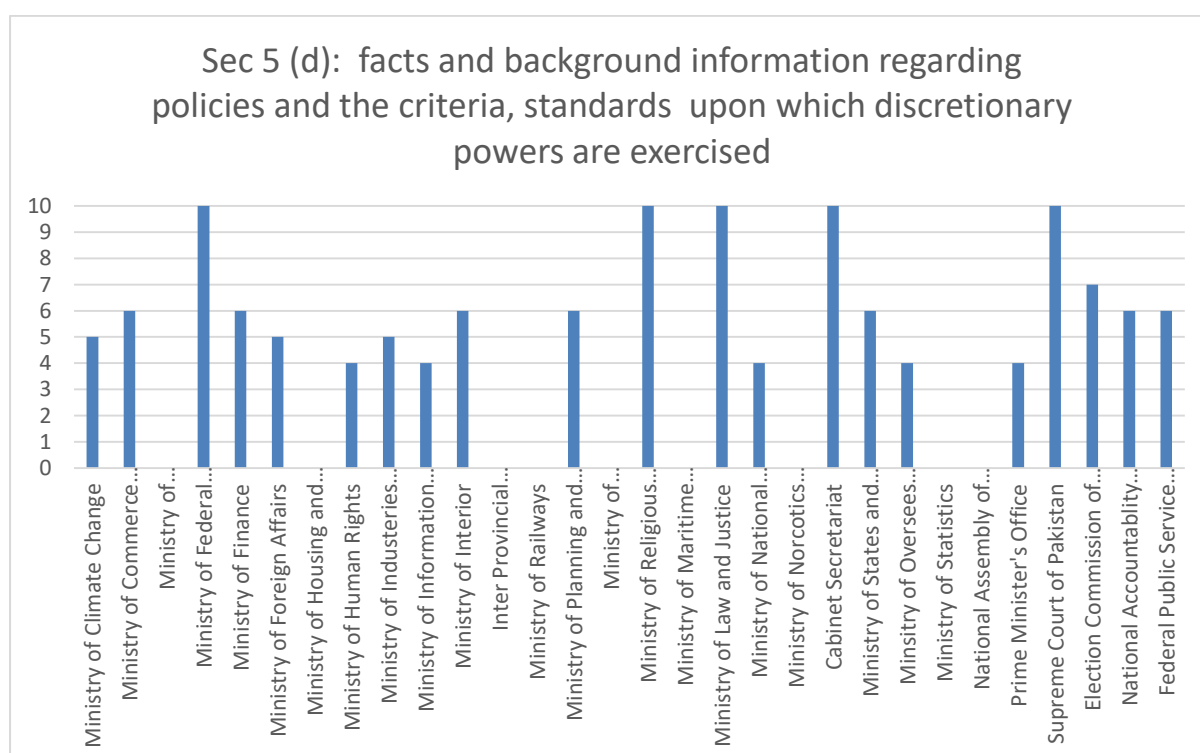
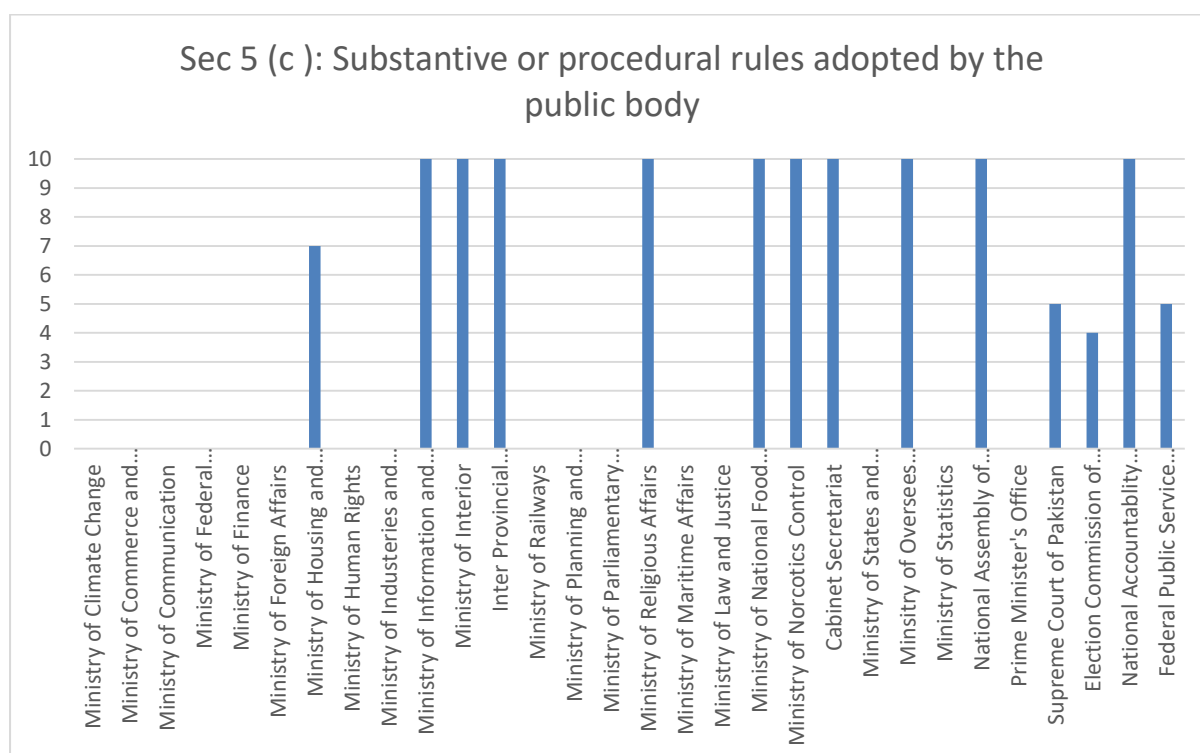
Link: www.fpsc.gov.pk

Proactive Disclosure Score sheet		
Criteria as Per Section 5 of the Right of Access to Information Act, 2017	Point's obt.	Comments
a) Description of the public body's organization and functions, duties, powers and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges;	5	Contact numbers are given
b) Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect;	10	
c) Substantive or procedural rules of the general application evolved or adopted by the public body, including any manual or policies by its employees	5	Scattered information is available on website
d) Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of policies adopted by the public body and the criteria, standards or guidelines upon which discretionary powers are exercised by it;	6	Background and facts are not available
e) The condition upon which members of the public body can acquire any license, permit, consent, approval, grant, allotment or other benefits of whatsoever nature from any public body or upon which transactions, agreements and contracts, including, contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license or authorization granted by the public body;	3	Some detail is provided in the section of 'forms'
f) A description of its decision making processes as defined in the Federal government's secretariat instructions, 2004 and any instructions for the time being in force for the public to provide any input into or be consulted about decisions;	6	Public input/suggestions are invited via online form
g) Detailed budget of the public body; including proposed and actual expenditures, original or revised revenue targets, actual revenue, receipts, revision in the approved budget and the supplementary budget;	0	
h) methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials;	0	
i) Reports including performance reports, audit reports, evaluation reports, inquiry or investigative reports and other reports that have been finalized	10	
Total Applicable Points = 90	45/90 (50%)	

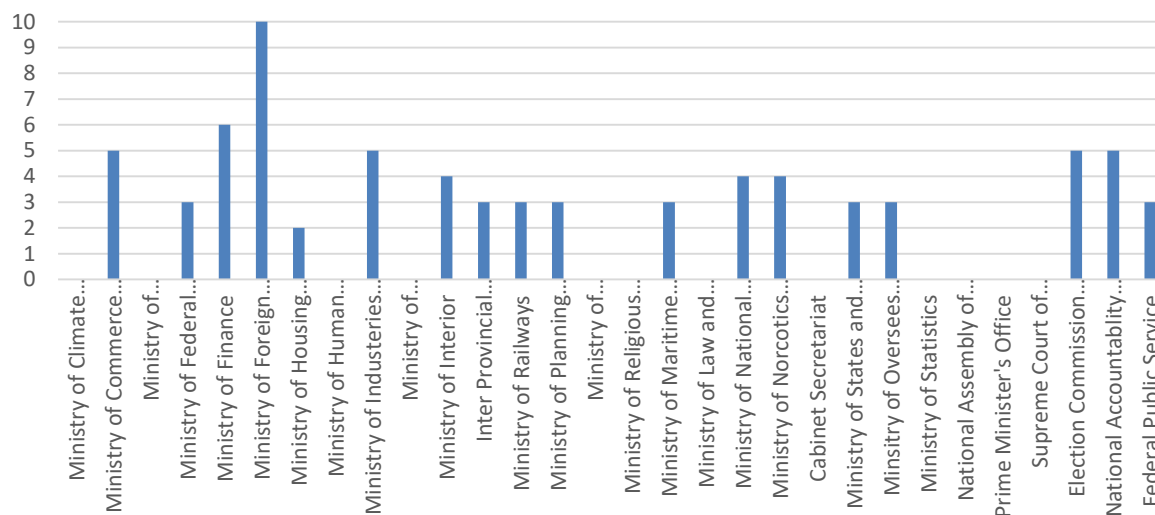
Proactive Disclosure of Information- Clause by Clause Comparison of Departments

The subject of proactive disclosure is dealt in Sec 5 of Right of Access to Information Act, 2017. The section has 12 subsections; a through l (sub-section j, k and l were intentionally omitted from score sheet criteria due to their non-exclusive nature). The graphs on following pages tell the story of proactive disclosure of federal ministries and institutions vis-à-vis different subsections of section 5

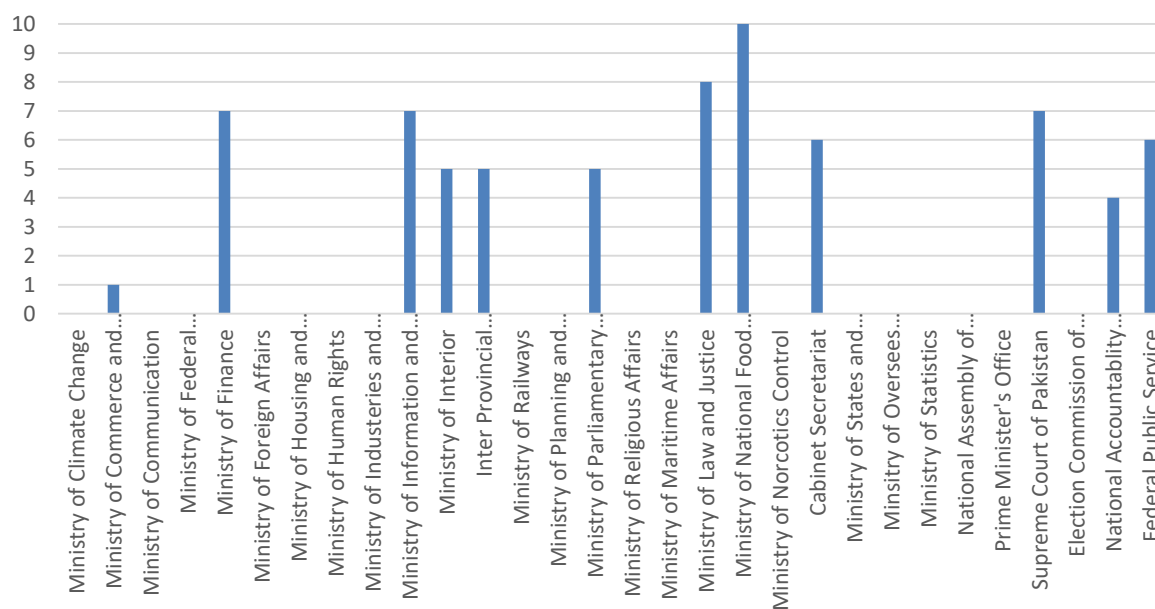




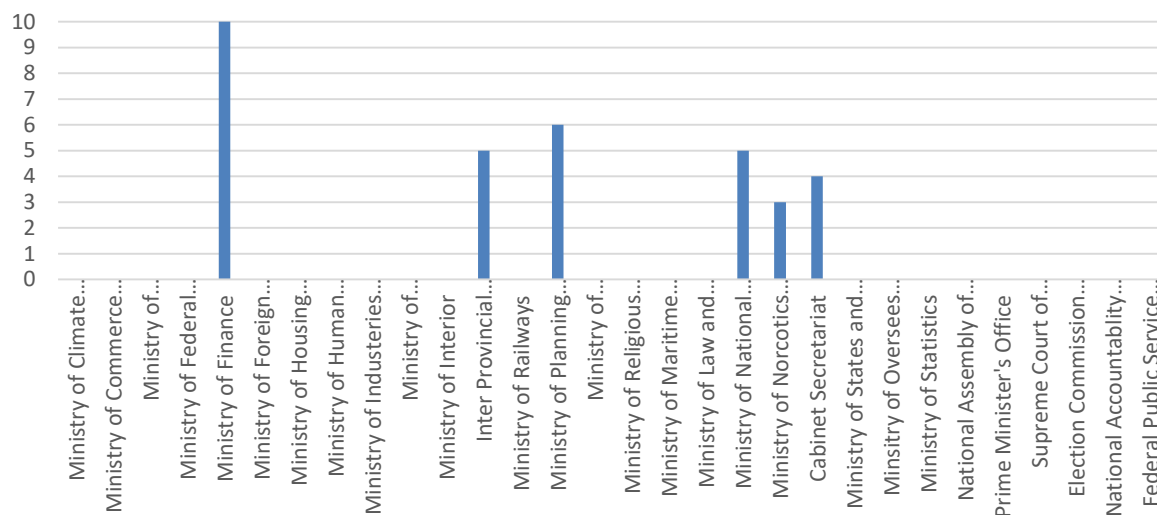
Sec 5 (e): The condition upon which members of the public body can acquire any license, permit, etc. along with particulars of recipients of concession, permit, etc granted by the public body;



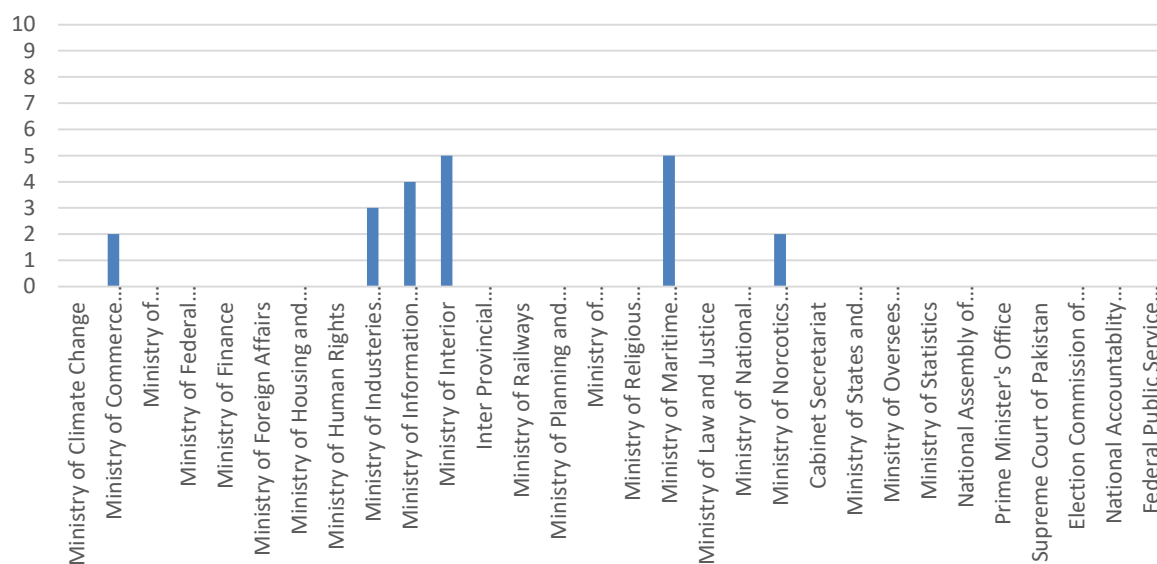
Sec 5 (f): description of decision making processes as defined in the Federal government's secretariat instructions, 2004

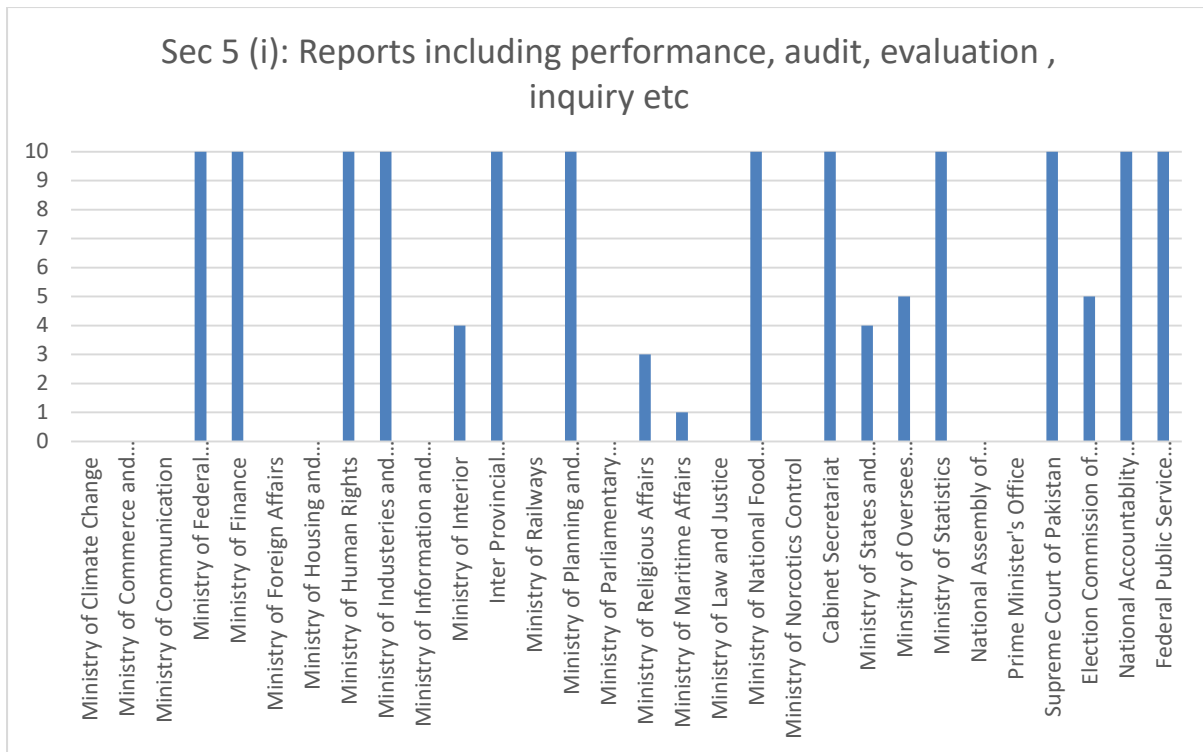


Sec 5 (g): Detailed budget of the public body; proposed and actual expenditures, original or revised revenue targets, actual revenue etc.



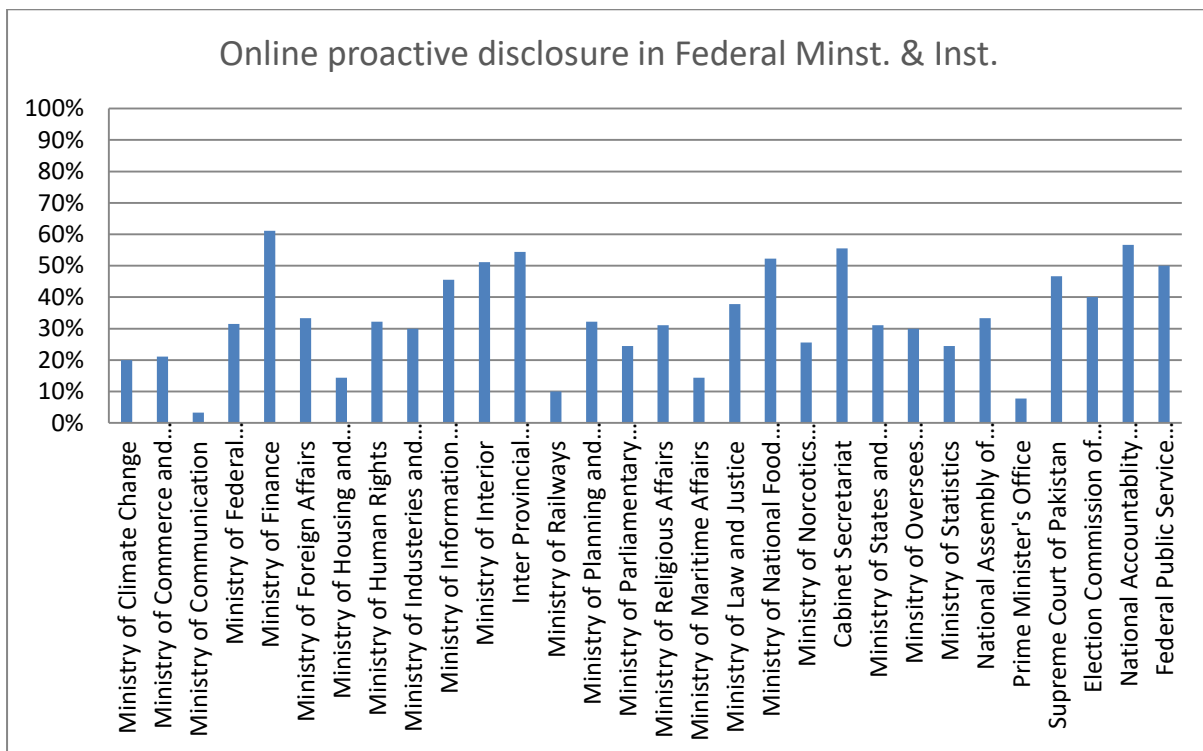
Sec 5 (h) : methods for obtaining info and the prescribed fee required along with the name, title and contact details of the designated officials





Proactive Disclosure of Information as per section 5 of RAI Act, 2017

Comparison of Departments



Centre for Peace and Development Initiatives (CPDI) is an independent, non-partisan and a not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered Under Section 42 of the Companies Ordinance, 1984 (XLVII of 1984). It was established in September 2003 by a group of concerned citizens who realized that there was a need to approach the issue of peace and development in an integrated manner. CPDI is a first initiative of its kind in Pakistan. It seeks to inform and influence public policies and civil society initiatives through research-based advocacy and capacity building in order to promote citizenship, build peace and achieve inclusive and sustainable development. Areas of special sectoral focus include promotion of peace and tolerance, rule of law, transparency and access to information, budget watch, media watch and legislative watch and development.



Centre for Peace and
Development Initiatives

☎ +92 51 831 27 94, 831 27 95

☎ +92 51 844 36 33

✉ info@cpdi-pakistan.org

f /cpdi.pakistan

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A Company setup under Section 42 of the Companies Ordinance, 1984

www.cpdipakistan.org



The Coalition on Right to Information (CRTI) was established on December 17, 2012 in Islamabad by a group of civil society organizations.